

GENERAL DISTRIBUTION

**WEST VIRGINIA
DIVISION OF CORRECTIONS
& REHABILITATION**

NUMBER: 101.00

EFFECTIVE DATE: 02 December 2024

SUBJECT: PURPOSE AND MISSION

POLICY DIRECTIVE

PURPOSE:

To provide policy establishing the West Virginia Division of Corrections and Rehabilitation was authorized by legislative statute; and describing the Division's philosophy, goals, purpose and mission.

REFERENCE:

WV Code §§15A-3-1, 15A-3-2, 15A-3-12, 15A-5-3, 15A-6-3, and 15A-7-2; and ACA Expected Practices 5-ACI-1A-01, 02 and 07; 5-ALDF-7A-01; 5-ALDF-7D-05 and 07; 3-JDF-1A-01, 03, 04, and 11; 4-JCF-6A-01, and 05; and 2-CO-1A-01, 02, 04, and 10.

RESPONSIBILITY:

Superintendents are responsible for enacting Operational Procedures to ensure compliance with this Policy Directive.

CANCELLATION:

Any previous written instruction on the subject including DCR Policy Directive 101.00, dated 17 August 2020.

APPLICABILITY:

All facilities and work units within the Division of Corrections and Rehabilitation (DCR). This Policy is available for general distribution.

DEFINITIONS:

None.

POLICY:

- I. The Division of Corrections and Rehabilitation (DCR) was established by WV Code§15A-3-2, within the Department of Homeland Security. The executive and administrative head

of the DCR is the Commissioner appointed by the Governor, by and with advice and consent of the Senate. The Commissioner shall:

- A. Establish separate subdivisions, including a Bureau of Prisons and Jails (BPJ), a Bureau of Juvenile Services (BJS), and a Bureau of Community Corrections (BCC), each to be headed by Assistant Commissioners, and other subdivisions as he/she deems advisable, which may be headed by one of the Assistant Commissioners, or by Deputy Directors.
- B. Manage, direct, control, and govern the prisons, jails, or correctional institutions and juvenile facilities of the state, including but not limited to:
 - 1. Mount Olive Correctional Complex and Jail
 - 2. Huttonsville Correctional Center and Jail
 - 3. Anthony Correctional Center and Jail
 - 4. Denmark Correctional Center and Jail
 - 5. Pruntytown Correctional Center and Jail
 - 6. Northern Regional Jail and Correctional Center
 - 7. Saint Marys Correctional Center and Jail
 - 8. Lakin Correctional Center and Jail
 - 9. Ohio County Correctional Center and Jail
 - 10. Beckley Correctional Center and Jail
 - 11. Martinsburg Correctional Center and Jail
 - 12. Salem Correctional Center and Jail
 - 13. Parkersburg Correctional Center and Jail
 - 14. Charleston Correctional Center and Jail
 - 15. Central Regional Jail and Corrections Facility
 - 16. Eastern Regional Jail and Corrections Facility
 - 17. North Central Regional Jail and Corrections Facility
 - 18. Potomac Highlands Regional Jail and Corrections Facility

19. South Central Regional Jail and Corrections Facility
 20. Southern Regional Jail and Corrections Facility
 21. Southwestern Regional Jail and Corrections Facility
 22. Tygart Valley Regional Jail and Corrections Facility
 23. Western Regional Jail and Corrections Facility
 24. Donald R. Kuhn Juvenile Center
 25. Gene Spadaro Juvenile Center
 26. J.M. Chick Buckbee Juvenile Center
 27. Kenneth “Honey” Rubenstein Juvenile Center
 28. Lorrie Yeager Juvenile Center
 29. Robert L. Shell Juvenile Center
 30. Sam Perdue Juvenile Center
 31. Tiger Morton Juvenile Center
 32. Vicki Douglas Juvenile Center
- C. Appoint a Superintendent for each institution under the control of the Division. Each Superintendent shall be the Chief Executive Officer of his/her assigned correctional institution, and subject to the direction of the Commissioner, have the responsibility for the overall management of the operations within his/her assigned institution, including internal policy and management and shall provide for feeding, clothing, working and taking care of the inmates or residents.
- D. Establish rules, policies, and regulations in writing governing all subdivisions and institutions within the Division.
- E. Establish an appropriate training program for personnel of the Division.
- II. The primary purpose of the DCR is to enhance public safety by providing for the detention of juvenile offenders, both pretrial and adjudicated, pretrial detention of adult persons facing criminal charges, and incarceration and care of adult convicted offenders who have been sentenced by courts of proper jurisdiction to serve terms of incarceration. The legislative intent is:

- A. That juveniles and adult offenders be afforded appropriate education and treatment to reestablish their ability to live peaceably, consistent with the protection of the community.
 - B. That persons held in pretrial detention and committed to jails and correctional institutions of the state for whom release is available for crimes, be afforded appropriate treatment to reestablish their ability to live peaceably, consistent with the protection of the community.
 - C. That persons committed to jails and correctional institutions of the state be released at the earliest possible date, consistent with public safety.
 - D. To establish a just, humane, and efficient corrections program.
 - E. To avoid duplication and waste of effort and money on the part of public and private agencies.
- III. The mission of the Division of Corrections and Rehabilitation is to enhance public safety, promote offender accountability, and successfully reintegrate offenders into society.
- IV. Each Superintendent is responsible for enacting a facility-specific Operational Procedure describing the mission, philosophy, and goals of the facility within the context of the total system which is reviewed at least annually and updated as needed.

ATTACHMENT(S):

None.

APPROVED SIGNATURE:

William K. Marshall III, Commissioner*12/02/2024*

Date